

## **CAMDEN COUNTY LIBRARY COMMISSION MEETING MINUTES**

DATE: May 11, 2021

LOCATION: Virtual Meeting via Zoom, 5:30 p.m.

PRESENT: Jennie Owens, Joseph Tortorelli, Robert Weil, Sam Cass, Linda Devlin.  
County Counsel: Ilene Lampitt. Staff: Jennifer Druce, Antonella Kressel, Lauren Callahan, Barbara DelPidio.

The regular meeting of the Camden County Library Commission was held in compliance with Open Public Meeting Act N.J.S.A. 10:4-6 to 10:4-12.

Commissioner Owens presented a proclamation to Anne Ackroyd in recognition of her retirement and 20 years of service to the Camden County Library System.

Commissioner Owens presented a proclamation to Shyamoli De in recognition of her retirement and 25 years of service to the Camden County Library System.

CLOSED SESSION: Commissioner Tortorelli presented a motion to go into closed session and it was seconded by Commissioner Weil. Resolution #38-21 approved closing the meeting to discuss personnel issues in accordance with C10:4-13 of the Open Public Meetings Act.

Commissioner Weil presented a motion to open the meeting to the public and the motion was seconded by Commissioner Tortorelli. The motion passed unanimously.

MINUTES: Commissioner Weil presented a motion to accept the minutes for the April 2021 regular meeting and the motion was seconded by Commissioner Cass. The regular minutes for April 2021, was unanimously approved.

FINANCIAL STATEMENTS: Commissioner Tortorelli presented a motion to accept the financial statements for March 2021; the motion was seconded by Commissioner Cass and Resolution #39-21, approving the financial statements for March 2021, was unanimously approved.

BILLS AND VOUCHERS: Commissioner Weil presented a motion to accept the bills and vouchers for April 2021; the motion was seconded by Commissioner Tortorelli and Resolution #40-21, approving the bills and vouchers for April 2021, was unanimously approved.

HUMAN RESOURCES REPORT: Commissioner Tortorelli presented a motion to accept the appointments and resignations for April 2021, the motion was seconded by Commissioner Weil and Resolution #41-21, approving the appointments and resignations for April 2021, was unanimously approved.

### **DIRECTORS REPORT:**

Ms. Devlin announced that a press event and ribbon cutting was held at the Vogelson Branch on May 4 to recognize the completion of our renovations. County Commissioner Melinda Kane, Voorhees Mayor Michael Mignogna and Ms. Devlin gave remarks about the renovations and the importance of libraries.

Ms. Devlin announced that the Camden County Library System will receive two awards at the NJLA 2021 Conference. The Library will be receiving the 2021 NJLA Innovative Program Award for our Safe(r) Space virtual program. Safe(r) Space is a program for tweens and teens aged 10-18 who are curious and questioning of their identities, and trying to become comfortable with them. The second award will be presented to Principal Library Assistant Ashely Mitchell who will be receiving a 2021 Rising Star Award. This award recognizes creative and innovative work by MLS/MLIS students and librarians who have been working

as a librarian for five years or less.

Ms. Devlin announced that effective June 21 the Library will offer longer service hours, Monday through Thursday the hours will be 10 am – 9 pm with Ferry Ave and Rutgers closing at 8 pm, Friday and Saturday the hours will be 10 am - 5 pm, with Sunday hours and Friday evening hours resuming in September. Curbside and in person services will be offered during all open hours. Safety procedures such as masking, social distancing and frequent cleaning will continue. The services provided inside of the buildings will remain the same: meeting and program rooms will be closed and all programming will be held virtually or outdoors.

Associate Director Jennifer Druce updated the Commission on the branches:

In April patrons have been welcomed back to the Library and Ms. Druce thanked the staff for all their work in preparing the branches.

Curbside pickup is trending a little lower.

Patrons have been reading newspaper subscriptions at the library, museum passes have been ordered, summer reading will soon begin with 140 schools being sent letters for their summer reading, and there are many outdoor family programs planned throughout the Library System.

Outreach will continue virtually. The Ferry Avenue Branch conducted a virtual visit with H.B. Wilson School.

Mail deliveries have continued and the Food Bank of South Jersey is continuing to serve meals.

The Director's Report was unanimously approved.

CONTINUING BUSINESS:

NEW BUSINESS:

Grant Review Form-Health & Human Services Grant, Literacy Volunteers of America-Camden County: The application will be in the amount of \$27,393.00 and will be used for funding for salaries, educational materials, and online platforms for students on virtual classrooms.

Recommendation for Appointment, Librarian 3+, Branch Manager, Gloucester Township-Blackwood Rotary Public Library: Commissioner Tortorelli approved the provisional appointment, per Civil Service Commission regulations, of Amy Abella to the position of Librarian 3+, Branch Manager of the Gloucester Township-Blackwood Rotary Public Library on a date to be agreed upon by the Library and Ms. Abella; Commissioner Cass seconded the motion and Resolution #42-21 was unanimously approved.

Recommendation for Appointment, Librarian 3, Adult Literacy/Education Coordinator: Commissioner Tortorelli approved the provisional appointment, per Civil Service Commission regulations, of Jenny Andres to the position of Librarian 3, Adult Literacy/Education Coordinator for the Camden County Library System on a date to be agreed upon by the Library and Ms. Andres; Commissioner Weil seconded the motion and Resolution #43-21 was unanimously approved.

Revision, Policy CIR-3, Loan Periods and Loan Limits: Commissioner Tortorelli presented a motion to revise Policy CIR-3, Loan Periods and Loan Limits; Commissioner Cass seconded the motion and Resolution #44-21 was unanimously approved.

Add Item of Revenue and Appropriation to the 2021 Budget-New Jersey State Library CARES Act Mini Grant: The Library received a CARES Act Mini Grant from the New Jersey State Library. The funds will be used to purchase digital scanning stations for the Nilsa Cruz-Perez and Ferry Avenue Branches. Commissioner

Tortorelli presented a motion to add Item of Revenue and Appropriation to the 2021 Budget-New Jersey State Library CARES Act Mini Grant in the amount of \$9,920.00; Commissioner Cass seconded the motion and Resolution #45-21 was unanimously approved.

OTHER COMMISSION BUSINESS: Commissioner Owens announced that in-person Library Commission meetings will resume in July for the Library staff and Commissioners with the public viewing and participating virtually.

PUBLIC PORTION:

ADJOURNMENT: Commissioner Cass presented a motion to adjourn the meeting; Commissioner Weil seconded the motion and it was unanimous to adjourn the meeting.

Respectfully submitted,

Linda Devlin, Director  
May 12, 2021



Certified by \_\_\_\_\_ Date: May 12, 2021  
**Linda Devlin, Director**